

## **WIFI Hotspot Rental Policy and contract**

**You must be 18 years or older to check out the Hotspot. No exceptions will be made. A valid driver's license or government issued picture ID must be provided for proof of age.**

The hotspot device is free for patrons to borrow. The device allows patrons to access the internet during a period of "time in need" per the Federal Emergency Connectivity Fund that provided this device. A time in need is unforeseen extenuating circumstances and is not long-term.

**What is a Hotspot:** an easy-to-use wireless access point that connects to your tablet, laptop or other Wi-Fi enabled device to the internet.

**What is the limit of use:** You can connect up to 10 devices at a time with up to 20 GB of data for the duration of the checkout period. That gives the borrower approximately 250 hours of online browsing time or watch 40 hours of standard definition videos.

### **HOTSPOTS MAY NOT BE USED OUTSIDE THE U.S.**

**How do I check out the device:** You must call or come into the library to see if it is available. You will need a library card with a confirmed home address, and your library account must be in good standing. The staff at the Circulation desk will determine based on your account if you are in good standing.

**How long can I keep it?** Keep in mind this is not a long-term solution to free internet usage. This is a period of "time in need". The hotspot will be checked out to you for a period of 28- days, NO RENEWALS WILL BE ALLOWED. You are allowed to check this device out 3 times per year per household.

**NOTE:** the device will be shut off in the event you do not return it on or before the due date. Do not call to renew. The device can not be returned in the book drop, it must be brought to the circulation desk and viewed by staff to ensure it is returned in its entirety and free from damage.

**If I lose it?** The cardholder acknowledges financial responsibility for lost, stolen or damaged equipment. The library will not accept replacement hardware, software or peripherals in lieu of payment.

**If the Hotspot is not returned or is returned damaged there will be a replacement charge of \$150.00 due 30 days after postmark on the bill that will be sent to you. Failure to pay for the replacement will result in legal recourse.**

*This device is an unsecure wireless network and borrowers are cautioned against transmitting sensitive or personal information, including credit card information, and do so at their own risk.*

The hotspot does not need to be plugged in to work, however, if the screen does not come on after holding the power button, your device needs charged.

**Connecting:** Make sure the WIFI is enabled on your smartphone, laptop or tablet

Turn on the hotspot by holding the power button until you see the word welcome

Press the power button to scroll through the menu and locate the WI-FI name and password.

Go to your device and select the WIFI name of your hotspot.

Enter the hotspot's network password and hit connect.

Your device will display a message indicating it has connected to the hotspot network.

Our hotspot was funded by the Federal Emergency Connectivity Fund and can only be provided to patrons who declare they do not have access to services sufficient to access the internet in a "time of need".

By signing this statement, I declare that I do not have access to services sufficient to access the internet in a "time of need" only and not as a long-term solution.

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Signature of Patron

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Date

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Staff Witness

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Date

ts 2023

updated ts Aug 2023